

**Regular meeting of council of the Town of Kinistino held in the town office boardroom at 7:00 p.m. on Wednesday, December 14, 2022**

PRESENT

Mayor Mark Powalinsky, Councillors Gina Klamot, Brennen Smith, Steve Jack, Andrew Helm and Administrator Rhonda Bacon

ABSENT

Trent Kilberg, Kelly Sharkey

CALL TO ORDER

A quorum being present, Mayor Mark Powalinsky called the meeting to order at 7:00 p.m.

AGENDA

131/22 Moved by A.Helm/B.Smith that the agenda be adopted. Cd.

MINUTES

132/22 Moved by G.Klamot/B.Smith that the minutes of the regular meeting held on November 16, 2022 be approved as read. Cd.

NEW BUSINESS

133/22 Moved by A.Helm/S.Jack that, due to the disqualification of Councillor Trent Kilberg, we declare his office vacant and that we set a bi-election date at the January meeting of Council. Cd.

134/22 Moved by G.Klamot/B.Smith that Bylaw No. 02/22 be introduced and read a first time, Amend Bylaw 02/20 Waste & Recyclables Collection and Disposal Bylaw. Cd.

135/22 Moved by S.Jack/A.Helm that Bylaw No. 02/22 be read a second time. Cd.

136/22 Moved by B.Smith/G.Klamot that Bylaw No. 02/22 receive three readings at this meeting. Carried unanimously.

137/22 Moved by S.Jack/A.Helm that Bylaw No. 02/22 receive third reading and be adopted. Cd.

138/22 Moved by B.Smith/A.Helm that we approve the 2023 Board/Committee appointments as per attached listing. Cd.

The Asset Management Policy was reviewed.

139/22 Moved by G.Klamot/B.Smith: The Council of the Town of Kinistino confirms that the municipality meets the following eligibility requirements to receive the Municipal Revenue Sharing Grant:

- Submission of the 2021 Audited Financial Statement to the Ministry of Government Relations;
- Submission of the 2021 Public Reporting on Municipal Waterworks to the Ministry of Government Relations;

- In good standing with respect to the reporting and remittance of Education Property Taxes;
- Adoption of a Council Procedures Bylaw;
- Adoption of an Employee Code of Conduct; and
- All members of council have filed and annually updated their Public Disclosure Statements, as required; and

That we authorize the Administrator to sign the Declaration of Eligibility and submit it to the Ministry of Government Relations. Cd.

140/22 Moved by S.Jack/B.Smith that we approve the Development Permit request to extend garage wall height. Cd.

141/22 Moved by G.Klamot/A.Helm that we move the January meeting date to January 18, 2023. Cd.

142/22 Moved by A.Helm/S.Jack that we approve the amalgamation of the Weldon & Kinistino Housing Authority Boards. Cd.

#### CORRESPONDENCE

143/22 Moved by G.Klamot/A.Helm that the remainder of the correspondence be filed. Cd

#### FINANCIAL

144/22 Moved by G.Klamot/A.Helm that the bank reconciliation as at November 30, 2022 for the following accounts be approved:

Affinity Credit Union, Kinistino Branch:  
 General chequing a/c #21508544  
 Plan 24 Dedicated Lands a/c  
 Investors Savings #1 a/c for funded reserves  
 GIC  
 Cd.

145/22 Moved by A.Helm/B.Smith that the list of accounts attached hereto to form part of these minutes, plus Swen Café invoices for Xmas suppers, be approved for payment. Cd.

146/22 Moved by A.Helm/B.Smith that the statement of financial activities detailed for November 2022 be approved. Cd.

#### ADJOURN

147/22 Moved by G.Klamot that we adjourn at 8:12 pm. Cd.

  
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 Mayor

  
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 Rhonda Bacon  
 Town Administrator